TABLES MAINTENANCE GUIDE

HOWE



MOVING DESIGN SINCE 1928

Please note: The guide provides instructions on how to care for all finishes offered by HOWE. However, some finishes mentioned may not be available in your market. If you have any questions, please contact HOWE Customer Service for assistance.

TIMELESS COMFORT

For over 90 years, HOWE has been designing and manufacturing products to meet the unique needs of the commercial furniture market. To ensure your furniture stays beautiful and functional for years to come, follow our simple maintenance tips! From everyday care to thorough cleaning, our advice will help keep your HOWE furniture stunning and sustainable.

LAMINATE AND MELAMINE

GENERAL MAINTENANCE
Always protect surfaces against heat, damp or colour bleeding objects. Do not place furniture directly against radiators or heaters. Always protect the surface when using sharp tools. To preserve the colours of the material, keep out of direct sunlight.

EVERYDAY CLEANING
For basic cleaning use a clean, damp, nonabrasive cloth and a mild liquid detergent or household cleaner. Rinse thoroughly with clean water and dry the surface with a soft, clean, non-abrasive cloth.

Do not use excessive water while on the laminate, especially near seams, since water can penetrate and cause damage to the laminate.

THOROUGH CLEANING
Stubborn stains may be removed by use of organic solvent or hypochlorite bleach, followed by wiping with a soft, damp cloth. If in doubt about the suitability of a particular cleaner or detergent, check with the manufacturer of the cleaning product.

NANOLAMINATE

GENERAL MAINTENANCE
Nanolaminate surfaces must never be treated with products containing abrasive substances, macro-abrasive sponges or rough materials such as sandpaper or steel wool. Strongly acidic, alkaline products, bleach, and heavily-chlorinated products should be avoided because they can stain and degrade the surface. Do not use furniture polish or wax-based cleaners as this will leave sticky layer on the product.

EVERYDAY CLEANING
Surfaces should be cleaned regularly with a damp non-abrasive cloth and warm water or a mild detergent. Most mild household cleaning products can be safely used. For the most common stains, you can simply clean the surface with warm water using a non-abrasive cloth.





THOROUGH CLEANING
Tougher stains can be removed with non-abrasive household cleaners or solvents. For older, dried or caked-on stains, use a magic sponge* or soft cloth to remove them. Rub in a circular motion. After using any solvents, we recommend rinsing the surface with warm water and a detergent. Always rinse thoroughly to remove any detergent residue with clean warm water, before drying.

** For more information on magic sponges contact your local HOWE customer service team.*

COMPACT LAMINATE

GENERAL MAINTENANCE
The non-porous surface is easy to clean. The decorative surface and resin core of Compact Laminate is impervious and resistant to most commonly used cleaning agents and disinfectants.

EVERYDAY CLEANING
Surfaces can be easily cleaned with a dry or damp cloth and if necessary, a mild household cleaner. All-purpose cleaner, household cleaners, water or soap are recommended. It is resistant to everyday wear and tear but needs some attention for harsh conditions and staining.

THOROUGH CLEANING
Review suppliers' instructions for further cleaning on difficult stains. Do not use abrasive or polishing materials, abrasive cleaners, scouring pads, bleaches, wire wool or sandpaper. High pressure water cleaning or steam cleaning of panels is not recommended. Don't use any product containing strong mineral acid such as sulfuric acid, battery acid, hydrochloric acid, nitric acid or phosphoric acid. Care must be taken where cleaning agents or solvents are highly acidic or alkaline as these may permanently damage the surface.

LINOLEUM

GENERAL MAINTENANCE
Always protect surface from sharp items to prevent scratches to the surface. Protect surface from damp and colour bleeding objects. Stains should be cleaned immediately afterspillage. To preserve the colours of the material, keep out of direct sunlight.

Linoleum is a natural material - variations in colour may appear due to a natural occurrence called "drying room yellowing." In this instance, please expose the surface to either natural or artificial light to allow the tint to fade away.

EVERYDAY CLEANING
For basic cleaning mix a pH-neutral cleaner with water and clean with a damp cloth. Stains should be cleaned immediately.

THOROUGH CLEANING
Stubborn stains and dirt can be removed using a clean cloth to rub neutral detergent and water solution onto surface. Rinse with clean water and allow surface to dry. Surface may be soaked in solution for a few minutes and scrubbed gently with clean, white pad if stains are not easily removed. Wipe up dirty water and rinse surface with clean water and cloth. If in doubt about the suitability of a particular cleaner or detergent, check with the manufacturer of the cleaning product.



VENEER

GENERAL MAINTENANCE
Always protect surfaces against heat, damp or colour bleeding objects. Do not place furniture directly against radiators or heaters.

Always protect the surface when using sharp tools and extended amounts of hand writing as tools can leave dents in wood. Make sure heavy equipment being placed on tables uses felt pads or rubber feet (i.e. protective glass top, printer, monitor stand).

Items placed on top of desk should be lifted instead of dragged across surface to prevent scratching or denting.

To prevent stains extra precaution must be taken. Use coasters for glasses and mugs, potted plants should use airtight containers to avoid leaking, vinyl binders can stain wood surfaces if left on the surface for an extended amount of time.

To preserve the colours of the material, keep out of direct sunlight. To allow even colour aging move items on desk occasionally to allow all of desk is exposed to light over time. In addition to light, extremely high or low humidity is a damaging environmental factor.

EVERYDAY CLEANING
For basic cleaning use a clean, slightly damp, nonabrasive cloth with cleaner formulated for wood furniture. Wipe dry with a dry, soft cloth in the direction of the wood grain.

Do not use aerosol-powered cleaners or polishes. Spills and dampness should be cleaned promptly and not allowed to air dry.

THOROUGH CLEANING
Detailed cleaning should be completed at least once a year. Apply a quality furniture polish with a clean, soft cloth to maintain the surface. Avoid using aerosol-powered cleaners or polishes. Do not use polishes containing waxes or abrasives, or oil-based polishes. Verify cleaner used is appropriate for the type of wood to prevent changes to the colour of the wood or treatment.

Scratches can be repaired with the use of a scratch-removing polish the appropriate colour for the veneer. If in doubt about the suitability of a particular cleaner or polish, check with the manufacturer of the cleaning product.

METAL
(CHROME, ALUMINIUM, POWDER COATED, ETC.)

GENERAL MAINTENANCE
Coated metal products can scratch and scuff. Use caution when cleaning or moving products to avoid damaging or scratching metal surfaces.

Water can stain aluminium as well as cause damaged chromium-plated and lacquered steel surfaces to rust. To avoid this, make sure metal items are kept dry at all times.

EVERYDAY CLEANING
Wash coated metal surfaces with a soft cloth soaked in detergent and warm water; rinse thoroughly and dry.



For normal cleaning, apply a pre-softened paste wax to polished aluminium components following the manufacturer's instructions. Near salt water, apply wax once a month. In other areas, apply wax once every three months to maintain appearance.

THOROUGH CLEANING
Aluminium, chromium-plated steel can be wiped with a cloth moistened with methylated spirits. Caution – fire risk! Provide ventilation!

Remove scuff marks from low-gloss coatings with pre-softened paste wax, following the manufacturer's instructions. Remove scuff marks and scratches from high-gloss coatings using automotive polishing compounds, either liquid or paste. After polishing, apply a pre-softened automotive paste wax to restore original sheen.

MAINTENANCE & INSPECTION

It is recommended that owners/users conduct a visual and physical examination of this product at least once every 3 months (more frequently where product subject to heavy use) to check on the stability and integrity of the product, with inspections to include a thorough examination of all fasteners, screws, welds, joints, and glue points to check for cracks, looseness, signs of instability, etc. The product should be taken out of service immediately if any such condition is discovered.

This Maintenance & Inspection instruction is also shown on a label underneath the product.





Usu only available in EMEA

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06.2025